

## Overview of Contractual Requirements 2026/27

Element	Q1 (April – June 2026)		Q2 (July- September 2026)		Q3 (October – December 2026)		Q4 (January – March 2027)	
Insights 1 to include PDSA	issue	complete			Repeat audit as part of PDSA cycle to demonstrate improvement		Collaborative Peer review discussion	
Insights 2 (3 week submission window)			issue	complete				
Insights 3 (3 week submission window)					issue	complete		
QfO toolkit inc completion of Welsh IG toolkit					issue		complete by 31/03	
Welsh IG toolkit	issue						Complete by 31/03	
QfO Improvement Plan (outstanding items from QFO and IG toolkits)							complete by 31/03	
Practice Development Plan	Complete by 30/6						Issue for 27/28	
Collaborative meetings	Attend quarterly		Attend quarterly		Attend quarterly		Attend quarterly (discuss Service insight 1 results)	
Workforce data	Monthly submissions		Monthly submissions		Monthly submissions		Monthly submissions	
Escalation Toolkit	Monthly submissions*		Monthly submissions*		Monthly submissions*		Monthly submissions*	

\*Escalation toolkit not yet available – once released will require monthly submissions