

**MINUTES OF A MEETING OF THE OPTOMETRY WALES EXECUTIVE BOARD
MEETING HELD AT CASPIAN POINT, CARDIFF ON MONDAY 5th MARCH 2018**

PRESENT

Mr David Jenkins
Ms Lisa Gerson
Mr Tim Morgan
Mr Craig Mackenzie
Mrs Sian Joesbury

Mr Andy Riley
Mr Shiraz Megji
Mr Ceri Probert
Mr Michael Charlton

IN ATTENDANCE

Mrs Sali Davis (Optometry Wales Chief Executive), Andrew Price, Observer (ABDO Representative)

1. INTRODUCTION AND APOLOGIES

The Chairman introduced the meeting and welcomed all those in attendance. Apologies had been received from Sian Roberts.

2. MINUTES OF THE MEETING HELD ON 15th JANUARY 2018

The minutes of the meeting held on 15th January 2018 were approved as a true and accurate record and signed off by the Chairman.

3. DUDLEY LOC HEALTHY LIVING MODEL PRESENTATION

Following the last Board Meeting and the presentation from members of Dudley LOC, the Board discussed next actions following agreement that the package on offer sounded like something that the profession could support although it was agreed that in discussions with Welsh Government it might be prudent to adopt a similar service but tweak accordingly. Mention was made of the work that was being in Cwm Taff (also using the Dudley LOC Model) and this was seen as a positive step also. It was agreed that sharing the evaluation with Public Health Wales (PHW) would be the best initial step. The Board also discussed the need to raise with PHW potential areas of risk such as who is liable if something goes wrong clinically as the majority of the model will be delivered by optometric support staff.

Action: SD to share the Dudley LOC Model with Sian Evans in Public Health Wales.

(b) SMART OBJECTIVES 2018

It was acknowledged that sharing progress of the SMART objectives identified at the OW Away Day with the wider Council had been helpful. The Board also reviewed the actions summarised below and the Chair advised that these objectives would remain as a standing agenda item until completed:

- Form a negotiation group made up not just of the Chairman and Chief Executive
- Sourcing evidence, approaching a consultancy firm. This was in progress.
- Establish some focus groups to look at the future of the profession alerting our members the profession is changing. Also in progress with venues arranged and marketing in place.
- A one page briefing could encourage practices to see what is ahead and begin planning and talking. This would be delivered after the roadshows.
- Targeted recruitment of ROC Committee Members. This was in progress and being taken forward by ROC Chairs.

(c) FUNDUS AUTOFLUORESCENCE AND HYDROXYCHLOROQUINE

The Board had received the paper, drafted by MNC and agreed that it was near sign off with an action to add in an executive summary. The paper would be sent to the EHEW Advisory Committee for consideration but it was also acknowledged that in the interim, an email would be shared with the profession and a template of a letter to Rheumatology Departments that would outline the current position of the profession. It was also acknowledged that it would be helpful to be able to include some prevalence data which could be sourced by MNC

Action: AR to review executive summary and draft a template letter, SD to email to profession and add to the EHEW Advisory Committee. MNC to source prevalence data.

(d) WORKFORCE SURVEY UPDATE

The Chairman thanked the Board again for responding to the survey and it was reported that there had been a good response which would hopefully help with future negotiations and planning. The Board discussed next steps with the view that the data could be shared with WOPEC (who would also use the information for their work within Health Education in Wales) although it was acknowledged that the Board would have to play a role in ensuring that the data was not kept with WOPEC or HEIW. The Board agreed that the negotiation committee could now work on possible questions to ask of the data that could be passed on to WOPEC.

Action: As above. SD to co-ordinate responses and potential questions to be passed to WOPEC

(e) ROADHSOWS – THE FUTURE OF THE PROFESSION

The CE advised that three dates for the roadhsows had been agreed and that there had been a positive response from the profession. The Board were reminded of the programme, confirmed guest speakers and venues. It was agreed that CET should be applied for and AP agreed to help apply. The Chairman advised that the point of the roadhsows was really to alert the profession to the changing nature of Optometry.

Action: AP and SD to work together to apply for CET

(f) EHEW RISK REGISTER

The CE advised that the above needed an input from the Board to ensure that this document, owned and reviewed in detail by the host Health Board for the service had optometric input from the point of view of the people delivering this service.

Action: CM to review and SD to re-circulate

(g) AOB

Primary Care Services (PCS)

It was advised that following a meeting with PCS, the team had asked if the Board would consider the following questions:

- Was there a need to still use batch headers ahead of payment for GOS claims
- In the event of the monthly payments not being made (due to special circumstances such as staff sickness etc) would the profession consider what options might mitigate the risk of non payment.

The Board agreed that use of batch headers was essential for reconciliation purposes and that the Board were happy to consider the option of bi monthly payment options.

Action: SD to feedback to PCS Team

Contract Negotiation

The Chairman asked the Board to consider the feedback that OW had received during their recent negotiation with Welsh Government summarised below:

- Future proposals should be shorter
- More evidence should be included
- WG were not prepared to use EHEW budgets to subsidise the GOS fee
- What would a contract for the profession look like?

The main steer during the last negotiation meeting was that WG were reviewing all contracts and Terms of Service for all primary care contractors and the Board would need to consider in detail what a contract for the profession might look like

Action: At the next Board Meeting, the Board would use the majority of the time to consider this and to send some recommendations to the negotiation committee.

DATE OF NEXT MEETING

Monday 25th June, venue to be confirmed at 2 pm

Actions

Action	Assigned	Completed
Share HLM evaluation with PHW and arrange meeting Email profession re: Hydroxychloroquine Co-ordinate response to workforce questions Co-ordinate CET application Re-circulate EHEW Risk Register and seek comments Respond to PCS re: Payment	SD	
Draft update to the profession – Hydroxychloroquine and template letter	AR	
Review prevalence data	MNC	
Apply for CET	AP	
Review EHEW Risk Register	CM and SD	
Review workforce survey and identify questions	All	